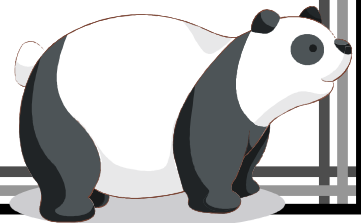


Get Green...

**...With your
Sharp AR/MX
Mono MFD...**

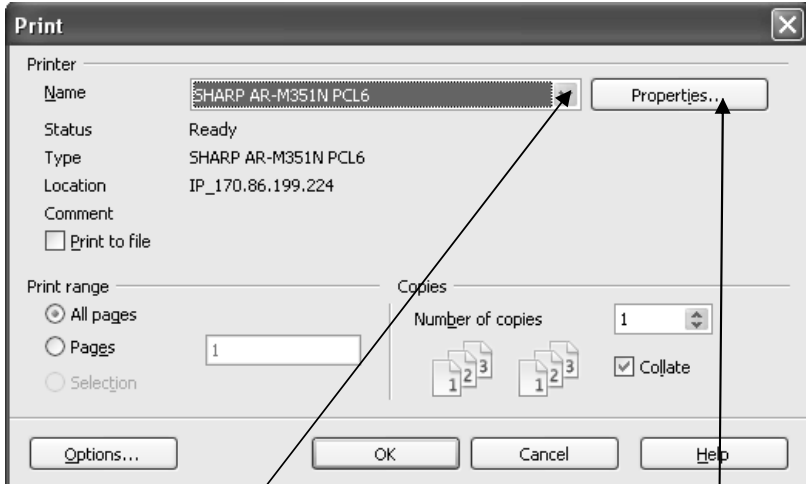


Start here! →



...Start!

When you want to print your document select **File, Print** to see the image below



1. Select a **Sharp MFD** to print your work in an **energy efficient** and **cost effective way**

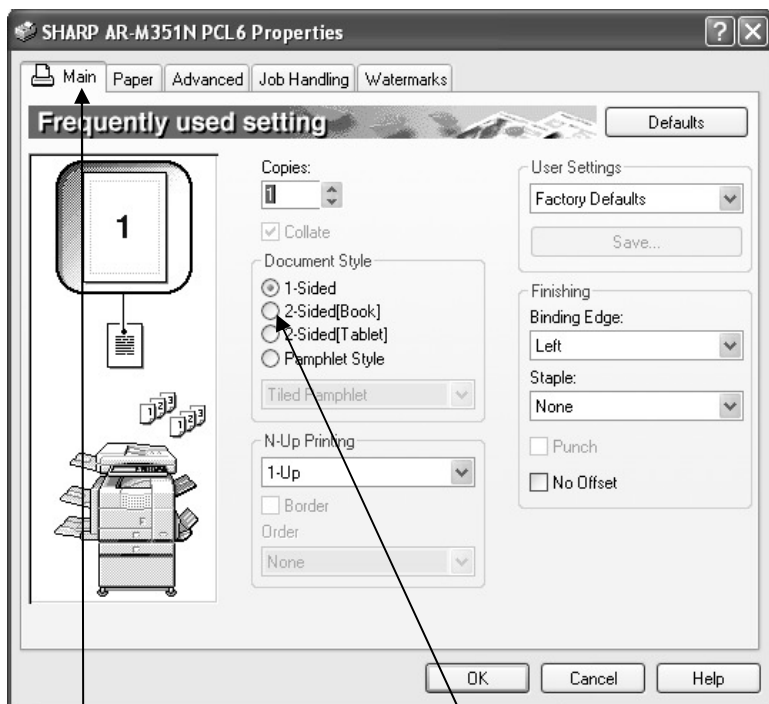
- 2) Then select **Properties** to fine tune your print job



This is the first step. By selecting a modern energy efficient Sharp device you ensure that you are printing in a cost effective manner. This is Green.



Green...



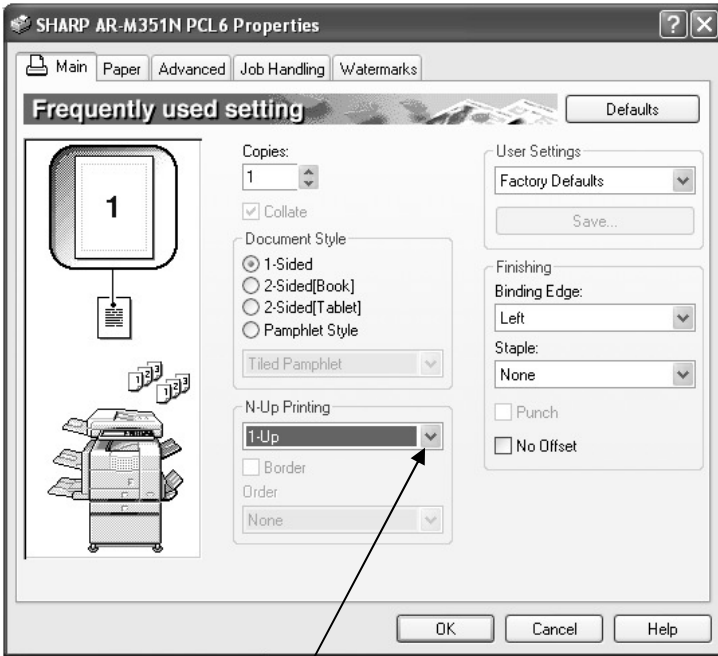
THIS IS THE "Main" TAB



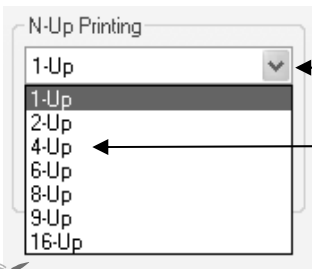
Here you can fine tune your print job. To save paper select "2-Sided (Book)", this will make your job print on both sides of the paper and save paper and energy.



Greener!!



From the Main tab select “**N-Up Printing**” to print more than one page of your document and a single sheet of paper



Click on this arrow

And then select how many pages you want on each printed sheet.
Usually, 4 pages on an A4 sheet is still readable!!



Please note, by following the advice in these notes you can simultaneously select 2 Sided and N-Up printing and reduce the energy used to produce your prints and save printing costs on your Sharp MFD supplied by Oyster Communications.

***Produced by Oyster Communications November 2010
Printed on the Sharp MX 2600N Colour Copier/Printer/Scanner***